

# Chacombe Parish Council

## Minutes of a meeting held on 7<sup>th</sup> September @ 7pm via Zoom video conferencing

Present: Cllrs Peter Gliwitzki, Andrew Taylor, Bob Fyfe, Brendan Jenkins, Bryan Wimbush and the Clerk.

Agenda item		Action
	<p><b>Public Time</b> Cllr Gliwitzki advised that he has received an e-mail from the Church Warden requesting financial support towards the upkeep of the Churchyard. The school have had to repair the gate at the top of the hill and they have asked if the PC could make a contribution to the cost of repair (total cost £461) due to the PC's shared responsibility for that area.</p>	Clerk to put both items on the next agenda.
20022	<b>To receive and approve apologies for absence</b> – Apologies were received and accepted from Cllr Robert Tustain.	
20023	<b>To receive and approve for signature the minutes of the meeting held on 6 July 2020</b> – The minutes were proposed, agreed and duly signed.	
20024	<b>Introduction to the new clerk</b> – The councillors and the clerk introduced themselves. The councillors agreed that the priority actions for the new clerk are to get a new bank account with online banking set up with Lloyds Bank and to get a new Parish Council website created.	Clerk to organise new bank account and website asap.
17111	<b>Radar Speed signs</b> – Cllr Taylor has tried on numerous occasions to contact the relevant person about one of the signs not working but unfortunately his contact has been furloughed so he has been unable to get a response. Cllr Taylor will continue to try to get in touch with someone from the organisation to arrange repair or replacement of the sign. It was agreed that the sign near the allotments should be turned around again to face traffic coming into the village and a note be placed in the Chacombe Chimes advising parishioners why it had been turned – to get data on whether speeding into or out of the village is more of an issue – to work out which positioning is most likely to improve safety for many parishioners who walk in that area.	Clerk to organise note to go in the Chacombe Chimes.
20014	<b>Internet connection for the village hall</b> – The previous clerk had obtained answers from Gigaclear on a number of queries from the Village Hall. Cllr Taylor advised that he will discuss the responses obtained with the Village Hall Committee to allow them to make a decision about installation.	Cllr Taylor to pass on information to Village Hall.
20016	<b>Berry Close: Funding</b> – There are a number of tree works required currently so the Trustees of Berry Close are seeking further funding to cover the additional costs. A member of the group will come to the next parish council meeting to give some information about this. The clerk left the meeting at 7:45pm due to a prior commitment. It was agreed that it would be beneficial for the Parish Council to hear from parishioners about how they use Berry Close, what they would like to see there and how it should be funded. This could take the form of a village survey but in the first instance the public time session at the next meeting will be extended to 30 minutes (7-7:30pm) to allow some discussion to take place.	Clerk to put Berry Close Funding on next agenda.

20018	<b>Village Hall barrier</b> – Cllr Taylor advised that the Village Hall will be discussing this at their next meeting. The Parish Council agreed that the installation of the barrier is a high priority to reduce the risk of unauthorised encampment on the land. The Parish Council have previously approved a contribution to the cost of purchase and installation of a gate. Cllr Taylor to ask the Village Hall Committee to submit a formal request to the Clerk for the funds to purchase and install a counterbalance barrier – up to £2k – and that they arrange this work asap.	<b>Cllr Taylor to discuss with the Village Hall Committee.</b>
20025	<b>Capital Projects</b> – It is too late to do any work on the stone wall at the moment. This will be looked at again in the spring. Feedback in relation to a new entrance into Berry Close is that it is unlikely to be approved so no further planning/work will take place on this.	
20026	<b>Village Trees</b> –The councillors agreed that it would be beneficial to have an annual safety survey of trees in the village. Clerk to obtain at least 3 quotes for a safety survey.	<b>Clerk to obtain quotes.</b>
	<b>Planning</b> <b>S/2020/1430/COND</b> – Christmas Corner, 2 Wesley Place, Chacombe, OX17 2JP – Condition 5 (Roofing Material) – <b>Support.</b> <b>S/2020/1263/FUL</b> – The Glen, 12 The Ring, Chacombe, OX17 2JE – Proposed Two Storey Part First Floor Rear Extension – <b>Support.</b> <b>S/2020/1244/FUL</b> – Peacocks, 4 Wesley Place, Chacombe, OX17 2JP – Two storey rear extension and single storey detached outbuilding. – <b>Support.</b>	
	<b>Payments to be made</b> – Proposed and agreed 101801 The Ground Care Company £840 (Jul and Aug) Coding – 1000, 210 £552 and 5000, 210 £288 101802 E-on £105.63 Coding – 1000, 150.	
	<b>Information from Councillors</b> The councillors held a discussion about how the PC can have more engagement with the community. It was felt that some kind of e-mail mailing list would be useful to allow the PC to send out updates and notifications to parishioners. The clerk will be looking into this as part of the new website functions. There is an issue with cars being parked on the grass in Thorpe Road. It may be necessary for the PC to write to the owners of the cars to ask that they stop parking on the grass. There have been some concerns about the grass cutting on Thorpe Road. The Ground Care Company have been contacted and they are going to send his team back to look at this to try to work out what the problem is.	

Meeting closed @ 8:15pm

**Next meeting – Monday 5<sup>th</sup> October 2020 @ 7pm. Venue TBC.**

Signed..... Date.....